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# Appendices

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## Appendix I Sorting activity

*Instructions:* Get teachers and TAs to work through the statements below and decide if each task is something TAs should do, may sometimes do, or should not be expected to do.

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	Should do	Sometimes do	Not expected to do
TAs should always be assigned to a group of pupils in a lesson.			
TAs should ask questions to the whole class at times.			
TAs should attend meetings with parents/carers.			
TAs should be involved in the planning process.			
TAs should be responsible for individual education plans.			
TAs should be responsible for the displays in the classroom.			
TAs should be used to support the range of pupils within the class.			
TAs should check reading records.			
TAs should deliver interventions.			
TAs should do photocopying.			
TAs should encourage pupils to take responsibility for their own learning.			
TAs should ensure the classroom is tidy at the end of the day.			
TAs should get resources ready for lessons.			
TAs should give pupils attention in a way that balances the needs of individuals and the group as a whole.			
TAs should introduce the lesson starter.			
TAs should make assessment judgements about the pupils they work with.			
TAs should mark tests.			
TAs should mark work for the group they have worked with.			
TAs should plan and prepare activities for the group they work with.			
TAs should provide feedback to pupils on their progress.			
TAs should provide regular feedback to the teacher.			
TAs should reinforce the teacher's instructions.			
TAs should support the behaviour management of the class within a lesson.			
TAs should team teach alongside the teacher.			

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